



Safe Space Application Form Questions

For any queries please email - info@raceequalitymatters.com

1. Name of Organisation
2. Your name (or the name of the contact person)
3. Contact Phone Number
4. Contact Email
5. Sector
6. Size of Organisation (number of employees)
 - a. 1-10
 - b. 11-100
 - c. 101-250
 - d. 251-500
 - e. 501-1000
 - f. 1001-2000
 - g. 2001-5000
 - h. 5001-10000
 - i. 10001+
7. How do you collect ethnically diverse employee data?
8. Do you have a race network or equivalent?
9. If "Yes", please share the race networks you currently have within your organisation.
10. If "No", please share if your organisation would benefit from having a race network.
11. Do you have a dedicated Diversity and Inclusion resource or role equivalent?
 - a. A D&I team
 - b. One full-time equivalent post
 - c. One part-time equivalent post
 - d. Part-time post (3 or more days per week)
 - e. Part-time post (less than 3 days per week)
 - f. None

12. If you submit your application before February 19th 2024 you may receive a light review. Please tick below if you would like a light review before your application is sent to the independent judging panellists.
- a. No
 - b. Yes

Evaluation Questions

13. When did your organisation run Safe Space Plus?
14. Why did your organisation choose to run Safe Space Plus?
15. Inclusive: Please provide information on how running Safe Space Plus was inclusive. How was action approved by those with lived experience? Have ethnically diverse colleagues endorsed that this was the case? How have you measured this?
16. Maximise Ethnically Diverse Employee Engagement: How did you maximise ethnically diverse colleague engagement? Did communications reflect a safe, encouraging and inclusive environment for ethnically diverse colleagues?
17. Senior Leadership: How were senior leaders involved?
18. Voice: Demonstrate how ethnically diverse employees have a voice in the meeting.
19. Wellbeing: How did you take care of everyone's well being (before, during and after)?
20. Action: Were actionable points taken away from the meeting?
21. Action: Have those actionable points been implemented?
22. Impact: What impact has this had?
23. Brave: Why was running Safe Space Plus brave for your organisation?
24. Further action: Tell us what future action has been planned Since running Safe Space Plus