



## Safe Space Application Form Questions

For any queries please email - [info@raceequalitymatters.com](mailto:info@raceequalitymatters.com)

1. Name of Organisation
2. Your name (or the name of the contact person)
3. Contact Phone Number
4. Contact Email
5. Sector
6. Size of Organisation (number of employees)
  - a. 1-10
  - b. 11-100
  - c. 101-250
  - d. 251-500
  - e. 501-1000
  - f. 1001-2000
  - g. 2001-5000
  - h. 5001-10000
  - i. 10001+
7. How do you collect ethnically diverse employee data?
8. Do you have a race network or equivalent?
9. If "Yes", please share the race networks you currently have within your organisation.
10. If "No", please share if your organisation would benefit from having a race network.
11. Do you have a dedicated Diversity and Inclusion resource or role equivalent?
  - a. A D&I team
  - b. One full-time equivalent post
  - c. One part-time equivalent post
  - d. Part-time post (3 or more days per week)
  - e. Part-time post (less than 3 days per week)
  - f. None

## Evaluation Questions

12. When did your organisation run Safe Space?
13. Why did your organisation choose to run Safe Space?
14. Senior Leadership: How were senior leaders involved?
15. Voice: Demonstrate how ethnically diverse employees have a voice in the meeting.
16. Wellbeing: How did you take care of everyone's well being (before, during and after)?
17. Action: Were actionable points taken away from the meeting?
18. Action: Have those actionable points been implemented?
19. Impact: What impact has this had?